

ADA Checklist – Level AAA



GUIDELINE	TO DO
<p>Level AAA compliance consists of the guidelines described within this document in addition to the Level A and Level AA compliance guidelines.</p>	
<p>1.2.6 Sign Language (Pre-Recorded) Provide sign language translations for videos</p>	<p><input type="checkbox"/> Provide sign language translation of all video</p>
<p>1.2.7 Extended Audio Description (Pre-Recorded) Provide extended audio descriptions for video</p>	<p><input type="checkbox"/> Make alternate version of video with extended audio description soundtrack and link to it from near original content</p>
<p>1.2.8 Media Alternative (Pre-Recorded) Provide a text alternative to videos</p>	<p><input type="checkbox"/> Provide full text transcript for video and link to it from near original content</p> <p><input type="checkbox"/> If video needs audio description, make sure that's in place</p>
<p>1.2.9 Audio Only (Live) Provide alternatives for live audio</p>	<p><input type="checkbox"/> Add closed captions to live audio</p> <p><input type="checkbox"/> If live broadcast is from a prepared script, make script text available from near original content</p>
<p>1.4.6 Contrast (Enhanced) Contrast ratio between text and background is at least 7:1</p>	<p><input type="checkbox"/> Make sure contrast ratio between text and background is at least 7:1 (light background/dark text or dark background/light text)</p>
<p>1.4.7 Low or No Background Audio Audio is clear for listeners to hear</p>	<p><input type="checkbox"/> No background noise in pre-recorded audio (or at least 20 decibels lower than foreground noise)</p>
<p>1.4.8 Visual Presentation Offer users a range of presentation options</p>	<p>Must do all:</p> <p><input type="checkbox"/> Provide a tool that enables users to select from a number of background and foreground colors, AND</p> <p><input type="checkbox"/> Text blocks must be no wider than 80 characters, AND</p> <p><input type="checkbox"/> Text is not justified to both sides of the web page, AND</p> <p><input type="checkbox"/> Provide a tool that enables your users to select from a number of line and paragraph spacing options, AND</p> <p><input type="checkbox"/> Text can be resized in a browser up to 200% without requiring user to scroll horizontally</p>
<p>1.4.9 Images of Text (No Exception) Don't use images of text</p>	<p><input type="checkbox"/> Don't use image of text when you can use plain text</p> <p><input type="checkbox"/> Display quotes as text rather than as images</p> <p><input type="checkbox"/> CSS to style headings</p> <p><input type="checkbox"/> CSS to style navigation menus as text</p>
<p>2.1.3 Keyboard (No Exception) Accessible by keyboard only, without exception</p>	<p>Clean HTML and CSS will often have keyboard accessibility without further work</p>

ADA Checklist – Level AAA



GUIDELINE	TO DO
<p>2.2.3 No Timing No time limits</p>	<p><input type="checkbox"/> Don't set time limits at all</p>
<p>2.2.4 Interruptions Don't interrupt users</p>	<p><input type="checkbox"/> No auto-redirect or refresh function based on time delay <input type="checkbox"/> Provide an option for turning off all but essential interruptions</p>
<p>2.2.5 Re-authenticating Save user data when re-authenticating</p>	<p><input type="checkbox"/> Things can be saved and completed later <input type="checkbox"/> When you ask users to re-authenticate their identity, the user can continue exactly as before with saved data</p>
<p>2.3.2 Three Flashes No content flashes more than three times per second</p>	<p><input type="checkbox"/> Don't add anything that flashes more than three times per second</p>
<p>2.4.8 Location Let users know where they are</p>	<p><input type="checkbox"/> Use breadcrumbs to help with navigation <input type="checkbox"/> Add site map</p>
<p>2.4.9 Link Purpose (Link Only) Every link's purpose is clear from the text</p>	<p><input type="checkbox"/> Ensure the purpose of the link is clear from link text OR <input type="checkbox"/> If link is an image, make sure the alt-text makes link purpose clear</p>
<p>2.4.10 Section Headings Break up content with headings</p>	<p><input type="checkbox"/> Add a heading for every new thought or topic in your content</p>
<p>3.1.3 Unusual Words Explain any strange words</p>	<p><input type="checkbox"/> Avoid using unusual words or phrases <input type="checkbox"/> If you must use unusual words or phrases, explain the meaning by: showing meaning in text, showing meaning in brackets or linking the word to its definition on a glossary page or in a footnote</p>
<p>3.1.4 Abbreviations Explain any abbreviations</p>	<p><input type="checkbox"/> Avoid abbreviations, acronyms and initialisms</p>
<p>3.1.5 Reading Level Users with nine years of school can read your content</p>	<p><input type="checkbox"/> Users with nine years of school can understand you <input type="checkbox"/> Add summaries to explain meaning <input type="checkbox"/> Break up contents with well organized sections</p>
<p>3.1.6 Pronunciation Explain any words that are hard to pronounce</p>	<p><input type="checkbox"/> Avoid using hard to pronounce words <input type="checkbox"/> If you must use hard to pronounce words, explain meaning to users by:</p> <ul style="list-style-type: none"> • Providing phonetic pronunciation of word after the word • Linking to pronunciation guide

ADA Checklist – Level AAA



GUIDELINE	TO DO
<p>3.2.5 Change on Request Don't change elements on your website until users ask</p>	<ul style="list-style-type: none"><input type="checkbox"/> If you have an element that auto updates, present option to pause<input type="checkbox"/> All links open in the same window unless it's essential<input type="checkbox"/> If link opens in new window, make sure user is aware<input type="checkbox"/> Forms do not auto submit when fields are filled<input type="checkbox"/> Any redirect from one page to another is immediate
<p>3.3.5 Help Provide detailed help and instructions</p>	<ul style="list-style-type: none"><input type="checkbox"/> Label input button with nature of input<input type="checkbox"/> Where input field needs more information than label provides, add link to that information near the field<input type="checkbox"/> Where the field needs a specific format, use label, adjacent text or placeholder text showing the correct format
<p>3.3.6 Error Prevention (All) Reduce the risk of all input errors</p>	<ul style="list-style-type: none"><input type="checkbox"/> All data input submissions are reversible OR<input type="checkbox"/> All data input submissions are checked for input errors and user is given a chance to correct any mistakes OR<input type="checkbox"/> Add confirmation page to data input submission process that summarizes input and outcome with an option to correct any changes or discontinue

It is important to understand that no accessibility testing tool can provide complete coverage, even at the single Success Criterion level. Automated testing is not a replacement for manual testing, use case testing, or usability testing. Instead, automated testing is an important component of a robust accessibility and quality program and should be viewed as such.